

**New Hampshire**  
 Department of Agriculture,  
 Markets & Food

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Shawn N. Jasper, Commissioner

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July 11, 2023

The Honorable Ken Weyler, Chairman  
 Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu  
 and the Honorable Council  
 State House  
 Concord New Hampshire 03301

**REQUESTED ACTION**

Pursuant to RSA 14:30-a, VI, authorize the Department of Agriculture, Markets and Food, Division of Agricultural Development to **retroactively** amend Fiscal Item # FIS 23-006, approved by the Fiscal Committee of the General Court on January 27, 2023 and item #68, approved by the Governor and Executive Council on February 8, 2023 by extending the current end date from June 30, 2023 to December 31, 2024 to accept and expend Local Food for Schools Cooperative Grant Program funds from United States of Agriculture (USDA) in the amount of \$558,989 for the purpose of procuring local commodity foods for schools participating in the National School Lunch Program (NSLP) effective upon Fiscal Committee and Governor and Council approval. **100% Federal Funds.**

Funds will be budgeted for FY 2024 as follows:

02-018-018-180010-32850000, Local Food For Schools		FY 2024	FY 2024	FY 2024
CLASS/OBJECT	CLASS TITLE	CURRENT MODIFIED BUDGET	BUDGET REQUEST	REVISED BUDGET
<b>Revenue</b>				
000-400338-16	Federal Funds	\$ 0	\$ 558,989	\$ 558,989
<b>Total Funding</b>		\$ 0	\$ 558,989	\$ 558,989
<b>Expense</b>				
072-502636	Fruits & Vegetables – School Lunch Prog.	\$ 0	\$ 558,989	\$ 558,989
<b>Total Expense</b>		\$ 0	\$ 558,989	\$ 558,989

**EXPLANATION**

This request is **retroactive** because the beginning date of July 1, 2023 associated with this request is in a new biennium. It is the policy of the Fiscal Committee of the General Court to act only on items within the current biennium and this is the first Fiscal Committee meeting in the new biennium.

**Local Food for Schools Cooperative Grant Program (LFS) - \$558,989** is requested to strengthen the food system for schools by expanding local and regional markets; helping to build a resilient local food chain. Specifically, LFS funding will be used to purchase domestic, locally grown foods from local producers and small businesses for distribution to NH schools.

The Department of Agriculture, Markets & Food, Division of Agricultural Development (DAMF) will collaborate with NH Farm to School (NHF2S), NH Hunger Solutions and their farm, food hub, and school district partners to procure local commodity foods for schools participating in the National School Lunch Program (NSLP) with over 40% of their student population who qualify for free and reduced meals, indicating a high percent of poverty in the community. 44 such districts have been identified in the state to be eligible for an allotment of LFS funds. This allotment will be in the form of a credit with a local food hub or small farm. Once an order is placed by an eligible school district, the food producer business will invoice DAMF for that qualifying commodity order.

NH has 25,296 students eligible for free and reduced school meals who stand to benefit from this program in addition to 300 small farms who are expected to participate through NH's food hub network.

Funds are budgeted as follows:

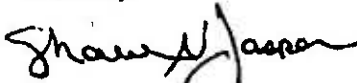
Class 072 – Grants – Fruits & Vegetables – School Lunch Prog. – To assist States, through cash grants, in providing free fresh fruits and vegetables to school children.

The grant award does not allow for the audit fund set-aside or indirect costs, therefore no budget is requested for these class lines.

In the event that Federal Funds are no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Sincerely



Shawn N. Jasper  
Commissioner



## NOTICE OF AWARD

United States  
Department of  
Agriculture

July 20, 2023

Agricultural  
Marketing  
Services

ATTN: Joshua Marshall, Director, Agricultural Development  
CONCORD, NH

Local Food for  
Schools

SUBJECT: Agricultural Marketing Service (AMS) Notice of Award (NOA) for  
Agreement No. AM23CPLFS000C007

1400  
Independence  
Ave, SW  
Room 4543-S  
Stop 0264  
Washington, DC  
20250-0264

CFDA#: 10.185

Project Director: Joshua Marshall

Project Title: Local Food for Schools (LFS) Cooperative

Period of Performance: November 1, 2022-October 31, 2024

AMS Award Amount: \$558,989.00

Matching Funds Amount: \$0.00

Dear Joshua Marshall:

The Agricultural Marketing Service (AMS) hereby awards a grant to AGRICULTURE MARKETS & FOOD NEW HAMPSHIRE in support of the above referenced program. This Award is pursuant to (CFDA# 10.185, Local Food for Schools) and is subject to:

1. Your organization's application package, including the SF-424, SF-424B, Application/Project Narrative, Budget Summary/Narrative, other supporting letters and documents, as applicable, match verification, as applicable, AD-3030, Representations Regarding Felony Conviction and Tax Delinquent Status for Corporate Applicants, as applicable, and AD-3031, Assurance Regarding Felony Conviction or Tax Delinquent Status for Corporate Applicants, as applicable.
2. Agricultural Marketing Service Grants Division General Award Terms and Conditions ([https://www.ams.usda.gov/sites/default/files/media/FY2021\\_GD\\_TermsandConditions.pdf](https://www.ams.usda.gov/sites/default/files/media/FY2021_GD_TermsandConditions.pdf))

Acceptance of this award requires an authorized AGRICULTURE MARKETS & FOOD NEW HAMPSHIRE representative to sign and date the Grant Award and submit to Elizabeth LOBER at [elizabeth.lober@usda.gov](mailto:elizabeth.lober@usda.gov).

If you have any questions about this NOA, please contact the Federal Agency Project Manager listed in Box 13 of the attached Grant Agreement.

### Grant Agreement Face Sheet

<b>1. Accounting Code:</b> 9000025714	<b>2. Vendor I.D. (EIN):</b>	<b>3. UEI Number / DUNS Number:</b> V1KTLTHPAXD6 / 176836583
<b>4. Agreement Number:</b> AM23CPLFS000C007	<b>5. Type of Instrument:</b> Grant Agreement	<b>6. CFDA Number:</b> 10.185
<b>7. Title of Agreement:</b> Local Food for Schools (LFS) Cooperative		
<b>8. Objective:</b> To increase purchasing of local and regional foods for distribution to schools.		
<b>9. Statement of Work:</b> This agreement shall be carried out by the organizational units or officials of the Federal Agency and the Recipient in the manner and subject to the conditions provided in the Agricultural Marketing Service Grants Division General Award Terms and Conditions attached hereto and made a part of this agreement.		
<b>10. Legal Authority:</b> The Local Food for Schools Program (LFS) is authorized by section 5(c) of the Commodity Credit Corporation Charter Act (15 USC 714c (c)).		
<b>11. Federal Agency (Name and Address):</b> Local Food for Schools	<b>12. Recipient:</b> AGRICULTURE MARKETS & FOOD NEW HAMPSHIRE 25 CAPITOL ST CONCORD, NH 03301-6312	
<b>13. Federal Agency Project Manager:</b> NICOLAI SOLOMON, Marketing Specialist Telephone: Email: Nicolai.Solomon@usda.gov	<b>14. Recipient Project Coordinator:</b> Joshua Marshall, Director, Agricultural Development Telephone: (603) 271-3688 Email: joshua.k.marshall@agr.nh.gov	
<b>15. Period of Performance:</b> November 01, 2022 through October 31, 2024	<b>16. Federal Agency Funding Amount:</b> \$558,989.00	<b>Non-Federal Matching Amount:</b> \$0.00
<b>PROVISIONS</b>		
This Agreement incorporates the following:  1. Approved application and budget including any mutually agreed upon budget revisions and other changes and amendments thereto. 2. Agricultural Marketing Service Grants Division General Award Terms and Conditions (October 2021) available at <a href="https://www.ams.usda.gov/sites/default/files/media/FY2021_GD_TermsandConditions.pdf">https://www.ams.usda.gov/sites/default/files/media/FY2021_GD_TermsandConditions.pdf</a> . 3. 2 CFR Part 200, 2 CFR Part 400		
<b>17. Federal Agency Representative Approval:</b>  Deputy Administrator Agricultural Marketing Service	<b>18. Recipient Representative Approval:</b> Name:  Title:	
<b>19. Federal Agency Representative Approval Signature:    Date:</b>	<b>20. Recipient Representative Approval Signature:    Date:</b>	

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**New Hampshire**  
Department of Agriculture,  
Markets & Food

**FIS 23 006**

Shawn N. Jasper, Commissioner

December 8, 2022

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court  
State House  
Concord New Hampshire 03301

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord New Hampshire 03301

**REQUESTED ACTION**

Pursuant to RSA 14:30-a, VI, authorize the Department of Agriculture, Markets and Food, Division of Agricultural Development to accept and expend Local Food for Schools Cooperative Grant Program funds from United States of Agriculture (USDA) in the amount of \$558,989 for the purpose of procuring local commodity foods for schools participating in the National School Lunch Program (NSLP) effective upon Fiscal Committee and Governor and Council approval through June 30, 2023. **100% Federal Funds.**

Funds will be budgeted for FY 2023 as follows:

02-018-018-180010-NEWXXXX, Local Food For Schools		FY 2023	FY 2023	FY 2023
CLASS/OBJECT	CLASS TITLE	CURRENT MODIFIED BUDGET	BUDGET REQUEST	REVISED BUDGET
<b>Revenue</b>				
000-400338-16	Federal Funds	\$ 0	\$ 558,989	\$ 558,989
<b>Total Funding</b>		<b>\$ 0</b>	<b>\$ 558,989</b>	<b>\$ 558,989</b>
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<b>Total Expense</b>		<b>\$ 0</b>	<b>\$ 558,989</b>	<b>\$ 558,989</b>

**EXPLANATION**

**Local Food for Schools Cooperative Grant Program (LFS) - \$558,989** is requested to strengthen the food system for schools by expanding local and regional markets; helping to build

a resilient local food chain. Specifically, LFS funding will be used to purchase domestic, locally grown foods from local producers and small businesses for distribution to NH schools.

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Funds are budgeted as follows:

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The grant award does not allow for the audit fund set-aside or indirect costs, therefore no budget is requested for these class lines.

In the event that Federal Funds are no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Sincerely,



Shawn N. Jasper  
Commissioner



## NOTICE OF AWARD

United States  
Department of  
Agriculture

November 04, 2022

Agricultural  
Marketing  
Services

ATTN: Joshua Marshall, Director, Agricultural Development  
CONCORD, NH

Local Food for  
Schools

SUBJECT: Agricultural Marketing Service (AMS) Notice of Award (NOA) for  
Agreement No. AM23CPLFS000C007

1400  
Independence  
Ave, SW  
Room 4543-S  
Stop 0264  
Washington, DC  
20250-0264

CFDA#: 10.185

Project Director: Joshua Marshall

Project Title: Local Food for Schools (LFS) Cooperative

Period of Performance: November 1, 2022-October 31, 2023

AMS Award Amount: \$558,989.00

Matching Funds Amount: \$0.00

Dear Joshua Marshall:

The Agricultural Marketing Service (AMS) hereby awards a grant to STATE OF NEW HAMPSHIRE - DEPARTMENT OF A BUREAU OF MARKETS in support of the above referenced program. This Award is pursuant to (CFDA# 10.185, Local Food for Schools) and is subject to:

1. Your organization's application package, including the SF-424, SF-424B, Application/Project Narrative, Budget Summary/Narrative, other supporting letters and documents, as applicable, match verification, as applicable, AD-3030, Representations Regarding Felony Conviction and Tax Delinquent Status for Corporate Applicants, as applicable, and AD-3031, Assurance Regarding Felony Conviction or Tax Delinquent Status for Corporate Applicants, as applicable.
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Acceptance of this award requires an authorized STATE OF NEW HAMPSHIRE - DEPARTMENT OF A BUREAU OF MARKETS representative to sign and date the Grant Award and submit to Elizabeth LOBER at [elizabeth.loben@usda.gov](mailto:elizabeth.loben@usda.gov).

If you have any questions about this NOA, please contact the Federal Agency Project Manager listed in Box 13 of the attached Grant Agreement.

**Sincerely,**

**Erin Morris**

**USDA, Agricultural Marketing Service**



**Grant Agreement Face Sheet**

<b>1. Accounting Code:</b> 9000025714			<b>2. Vendor I.D. (EIN):</b>			<b>3. UEI Number / DUNS Number:</b> VIKTLTHPAXD6 / 176836583		
<b>4. Agreement Number:</b> AM23CPLFS000C007			<b>5. Type of Instrument:</b> Grant Agreement			<b>6. CFDA Number:</b> 10.185		
<b>7. Title of Agreement:</b> Local Food for Schools (LFS) Cooperative								
<b>8. Objective:</b> To increase purchasing of local and regional foods for distribution to schools.								
<b>9. Statement of Work:</b> This agreement shall be carried out by the organizational units or officials of the Federal Agency and the Recipient in the manner and subject to the conditions provided in the Agricultural Marketing Service Grants Division General Award Terms and Conditions attached hereto and made a part of this agreement.								
<b>10. Legal Authority:</b> The Local Food for Schools Program (LFS) is authorized by section 5(c) of the Commodity Credit Corporation Charter Act (15 USC 714c (c)).								
<b>11. Federal Agency (Name and Address):</b> Local Food for Schools					<b>12. Recipient:</b> STATE OF NEW HAMPSHIRE - DEPARTMENT OF A BUREAU OF MARKETS 25 CAPITOL ST FL 2 CONCORD, NH 03301-6312			
<b>13. Federal Agency Project Manager:</b> ANA MICIJEVIC, Program Manager Telephone: Email: Ana.Micijevic@usda.gov					<b>14. Recipient Project Coordinator:</b> Joshua Marshall, Director, Agricultural Development Telephone: (603) 271-3688 Email: joshua.k.marshall@agr.nh.gov			
<b>15. Period of Performance:</b> November 01, 2022 through October 31, 2023					<b>16. Federal Agency Funding Amount:</b> \$558,989.00		<b>Non-Federal Matching Amount:</b> \$0.00	
<b>PROVISIONS</b>								
This Agreement incorporates the following:  1. Approved application and budget including any mutually agreed upon budget revisions and other changes and amendments thereto. 2. Agricultural Marketing Service Grants Division General Award Terms and Conditions (October 2021) available at <a href="https://www.ams.usda.gov/sites/default/files/media/FY2021_GD_TermsandConditions.pdf">https://www.ams.usda.gov/sites/default/files/media/FY2021_GD_TermsandConditions.pdf</a> . 3. 2 CFR Part 200, 2 CFR Part 400								
<b>17. Federal Agency Representative Approval:</b> Erin Morris Deputy Administrator Agricultural Marketing Service					<b>18. Recipient Representative Approval:</b> Name: Shawn Jasper  Title: Commissioner of Agriculture, Markets & Food			
<b>19. Federal Agency Representative Approval Signature: Date:</b>  Erin Morris  11/02/2022					<b>20. Recipient Representative Approval Signature: Date:</b>  Shawn Jasper  11/04/2022			

**Paperwork Burden Statement**

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is . Public reporting burden for this collection of information is estimated to average 2 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project, Washington, DC 20503.

*In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.*

*Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.*

*To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:*

*1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410;*

*2) fax: (202) 690-7442; or 3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov). USDA is an equal opportunity provider, employer, and lender.*

**Budget Details Table**

	<b>Funds Requested</b>	<b>Matching Funds</b>	<b>Gross Total By Line</b>
<b>Personnel</b>	0.00	0.00	0.00
<b>Travel</b>	0.00	0.00	0.00
<b>Supplies</b>	0.00	0.00	0.00
<b>Fringe Benefits</b>	0.00	0.00	0.00
<b>Contractual</b>	0.00	0.00	0.00
<b>Other</b>	558,989.00	0.00	558,989.00
<b>Total Direct Cost</b>	558,989.00	0.00	558,989.00
<b>Cooperator Indirect Cost</b>	0.00	0.00	0.00
<b>Gross Total</b>	558,989.00	0.00	558,989.00